



START HERE

Applicant creates a user log in and project workspace in RGS system

Applicant submits draft application to RDS via email

Applicant reviews and resubmits revised draft application

Applicant reviews and resubmits revised draft application

Applicant submits ethics application to DOH HREC via RGS

Applicant submits governance application to RGO via RGS

Applicant notifies RDS of DOH HREC approval

Applicant notifies RDS of RGO approval

Applicant receives data via secure online file transfer

RDS reviews application and provides preliminary feedback

If feedback is adequately addressed, project is listed on agenda for next draft application review meeting (fortnightly)

RDS provides consolidated feedback from custodians and relevant teams

RDS provides feasibility letter confirming custodians in principle support for project

RDS schedules linkage (if required) and extraction work (projects are queued)

RDS can release the data to the applicant when all required approvals are complete:

- ✓ DOH HREC approval
- ✓ Data Custodian formal approval
- ✓ RGO approval

DIS reviews application and provides preliminary feedback

Draft Application Review
Custodians review application against data use and disclosure policies, and provide feedback or comment as required

When custodians are satisfied that feedback has been addressed they give their in principle support for the project

RDS requests formal approval from all Data Custodians and Data Stewards

RDS confirms site authorisation on AR form in RGS & uploads Custodian approvals

DIS completes linkage (if required) and extraction work*

Data Custodians and Data Stewards provide formal approval for project

DOH HREC reviews application and requests further information if required

DOH HREC provides approval letter confirming ethical approval

RGO reviews application and requests further information if required

RGO provides approval letter confirming site authorisation

RGO approves user log in and project workspace in RGS.